Biology Lab Manager – Upper Division
Start Date: 8/29/2022

The Upper Division Science Department is seeking a Lab Manager to support student laboratory work across the biology curriculum to start in the 2022-23 school year. Currently, biology courses include 9th Grade Introductory Biology, Molecular Genetics, Biotechnology, and Anatomy and Physiology. The responsibilities of the Lab Manager include preparation of student lab activities and the management and maintenance of materials and equipment. In addition, the Lab Manager will have substantial interaction with students during labs, and in supporting independent research and supervising a student research space. As a member of the Biology Team, the Lab Manager will potentially teach one section of Introductory Biology.

Candidates must have a college degree and experience working in a biology lab as an advanced student, teacher, technician, or researcher, and be familiar with the experimental techniques used in introductory and advanced high-school courses. This position requires excellent organizational skills and attention to detail. As an integral member of the Biology team, the candidate must be able to collaborate effectively with other members of the Science Department. The candidate should also demonstrate a passion for experimental science, and have an interest in working with high school students.

Horace Mann School is a coeducational, college preparatory independent day school for students from Nursery through grade 12. The School seeks to stretch the imagination, intellect and insight of its students while developing the moral characteristics that impart identity and purpose. We recognize as our core values: the Life of the Mind, Mature Behavior, Mutual Respect, a Secure and Healthful Environment, and a Balance between Individual Achievement and a Caring Community. These core values guide our decision-making and govern the implementation of our curriculum and programs across all divisions of Horace Mann School. In addition to its campuses in Manhattan and the Bronx, NY, the School also owns and maintains the John Dorr Nature Laboratory, a comprehensive outdoor education facility on 320 largely wooded acres in Washington, CT. One of the nation’s 10 largest independent day schools, as of September, 2021, the School enrolls 1,793 students representing 150 zip codes, with 46% self-identified students of color. For 2021-22, 15% of the students receive need-based Financial Aid. Thirty-four percent of School administrators, teachers and staff members identify as people of color. Over the past five years, the School has recorded a 97% annual retention rate for students and a 92% retention rate for all employees. The school’s recent $125 million bricks and mortar campaign has provided the Middle and Upper Divisions with newly constructed and renovated state of the art science and physical education facilities.

The Upper Division at Horace Mann School provides a demanding academic experience for more than 700 highly motivated, hard-working students. Combining rigorous courses in STEM fields with ambitious courses in the Humanities and Arts, the Upper Division curriculum allows students to build essential critical thinking skills, to delve deep into their areas of interest, and to become independent thinkers. Students and faculty take pleasure in intellectual pursuit and the understanding of their connections to the world around them. Through the school's extensive extracurricular programs, students work with faculty members to pursue their passion for service and social justice. The Upper Division is characterized by the purpose, energy, curiosity, and empathy of its students and faculty.

Interested candidates should submit a detailed resume, including all teaching experience, and cover letter to: employment@horacemann.org.